



Dealer Principal Announcement
HR | Preventative Measures – Coronavirus
28th January 2020

Good day,

Since early January 2020, the national authorities in China have reported an increasing number of confirmed cases of infection with a novel coronavirus (called 2019-nCoV), including fatal cases, in an outbreak centred in Wuhan City, Hubei Province. Patients initially reported in this outbreak were reported to have had fever, dyspnoea, and bilateral lung infiltrates on chest X-ray. Broader surveillance and testing has also identified more cases including patients with mild symptoms.

At this time the mode of transmission and incubation period is unknown, where human-to-human transmission occurs, it would most likely be through direct contact with case-patients, by respiratory droplets and by fomites (contaminated objects and surfaces), as is seen with SARS-CoV and MERS-CoV infections.

According to a number of health sources (Health NSW, VIC, QLD and The Centers for Disease Control and Prevention) the best prevention activities include:

- hand hygiene and respiratory hygiene
- adhering to good food-safety practices
- maintaining good personal hygiene

With the above in mind we would like each site to take proactive measures by making each entry point a sanitisation station, making available hand sanitizer to all guests and employees, this is to be actioned immediately, these should also be placed in all bathrooms and lunch areas. In addition, please obtain surgical masks for your staff, additional ones should also be purchased in case guests request one. Please keep these on hand and await distribution approval.

We will continue to monitor information from each State's health department and update you accordingly.

YOU MATTER. ALWAYS.