Information Technology Security and Data Governance Committee

Proposal for Committee Charter

September 2020

Background

PwC completed an IT Security Assessment project for Lei Shing Hong Group ("LSH Group"), covering all divisions and associated regions. Following international security standards, the aim was to identify possible threats or weaknesses on IT Infrastructure and Applications. The deliverables also included a set of recommendations and implementation roadmap to follow a best-practice and standard approach.

A follow-up to the report findings, a formal "Information Technology Security and Data Governance Committee" will be established to oversee and advise on IT Security strategy and risk management for LSH Group.
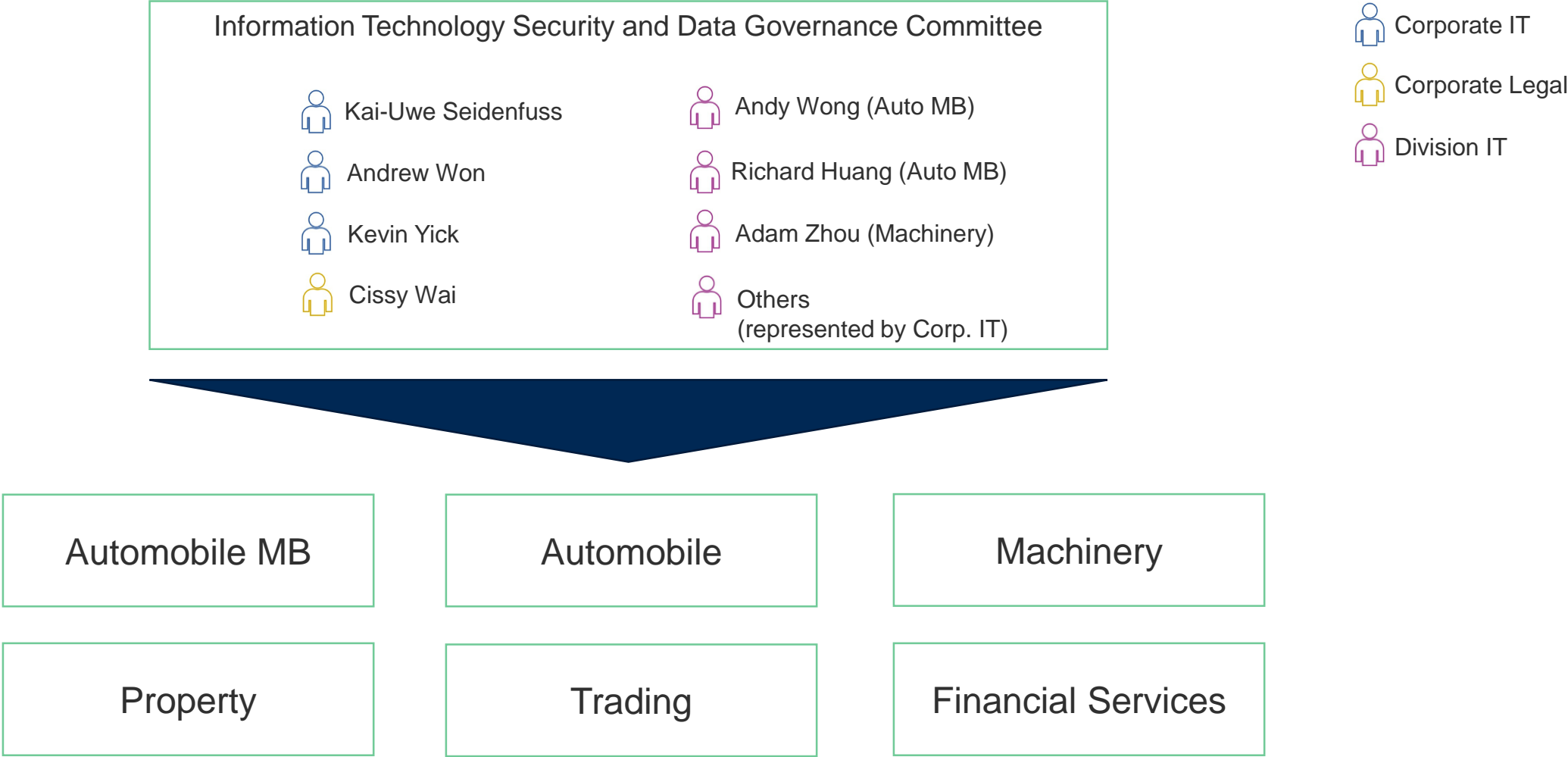
Objective

- To form an Information Technology Security and Data Governance Committee ("ITSDG Committee") consisting of a Chairman and members from LSH Group. The members are from divisions' CIO / representative and Corporate Legal.

- To follow the requirements and duties as stipulated in the Terms of Reference of Information Technology Security and Data Governance Committee

- To provide strategy and guidance on cybersecurity and related risks for LSH Group

- To monitor related IT security roadmaps and approve potential deviations / exceptions.

- To promote security awareness and activities collaboration across LSH Group IT and Business users

Committee

Information Technology Security and Data Governance Committee

Kai-Uwe Seidenfuss

Andrew Won

Kevin Yick

Cissy Wai

Andy Wong (Auto MB)

Richard Huang (Auto MB)

Adam Zhou (Machinery)

Others
(represented by Corp. IT)

Corporate IT

Corporate Legal

Division IT

Automobile MB	Automobile	Machinery
Property	Trading	Financial Services

Deliverable

Item	Scope / Purpose	Frequency	Owner	Audience
Terms of Reference of ITSDG	Establish formal committee role and duties	-	Corporate Legal	LSH Senior Management
Security Project Status Report	Review and alignment at LSH Group level	Biannual	Region IT Heads	ITSDG Committee
Information Security Sharing	Related incidents and industry news or best-practices	Biannual / incident-based	Corporate IT	LSH IT Community
Data Security Awareness Training	Education and compliance on cybersecurity and data protection	Annual	Corporate IT & HR	LSH Group
Data Security Breach Protocol	Incident and response guideline to address data security incidents	Annual Review	ITSDG Committee	LSH Region Management and Heads

2020 Timeline

SEP
- Appoint ITSDG Committee members
- Host inaugural ITSDG Committee meeting
- Plan agenda for next meeting

OCT
- Formalize Group IT Security projects for 2021
- Review status reports or IT Security Roadmap (except for Machinery)

DEC
- Review status report of Machinery
- Prepare the draft of Data Security Breach Protocol guidelines
- Send out LSH Group's first security newsletter to IT regional community

2021
- IT / Data Security awareness Training – in Q1 / Q2
- Finalize and distribute the Data Security Breach Protocol – TBC

Next Steps

- Appoint committee members and finalize agenda / materials for inaugural ITSDG Committee meeting

- Distribute final PwC security report with recommended solutions roadmap to all regions

- Consolidate and review 2021 IT Security Roadmap and plans from all regions

THANK YOU